Privacy Policy

Last Updated: September 27, 2026

At **Tagu Foundation Inc.**, (“Foundation”, "we", "us", or "our"), we are committed to maintaining the highest standards of confidentiality, transparency, and trust regarding the collection, use, and protection of donor and visitor personal information.

This Privacy Policy outlines how we collect, store, handle, and safeguard your data when you visit our website, make an online donation, or otherwise interact with us. Our privacy practices adhere strictly to Ontario and Canadian federal privacy standards (including the 10 Fair Information Principles of PIPEDA and Canada's Anti-Spam Legislation - CASL), as well as international best practices (such as the EU/UK General Data Protection Regulation - GDPR).

1. Information We Collect

We only collect personal information that is reasonably necessary to process donations, issue tax receipts, communicate with our supporters, and fulfill our operational and legal obligations:

- Donor Identification: Full name, mailing address, email address, and telephone number (required for official CRA tax receipting and donor records).
- Financial Data: Payment details provided during online transactions. We do not store credit card numbers or banking credentials on our servers. All online payments are processed through third-party, PCI-DSS compliant payment gateways.
- Technical & Usage Data: IP addresses, browser types, device specifications, and interaction data collected via essential cookies to ensure system stability and online transaction security.

2. How We Use Your Information & Lawful Basis

Your personal information is processed exclusively for legitimate philanthropic and operational purposes, including:

- Processing online donations and issuing official donation tax receipts in accordance with Canada Revenue Agency (CRA) requirements under the *Income Tax Act*.
- Delivering transaction confirmations, tax receipts, and essential administrative communications.
- Managing donor records, fulfilling financial audit requirements, and answering inquiries.
- Sending newsletters, campaign appeals, or organizational updates only when express or implied consent is established in compliance with CASL.

3. Strict Confidentiality & Non-Disclosure

Tagu Foundation Inc. does not sell, rent, trade, share, or lease donor lists or personal information to any third party for commercial or external fundraising purposes.

Your personal data is disclosed strictly under the following controlled circumstances:

- Authorized Service Providers: Contracted third-party service providers (such as payment gateway processors, web hosting providers, or secure database administrators) who assist in site and organizational operations. These providers are bound by strict contractual obligations to maintain confidentiality and are prohibited from using your data for any other purpose.
- Legal & Regulatory Obligations: When required by law, court order, subpoena, or administrative regulation, including mandatory compliance and reporting to governmental authorities such as the Canada Revenue Agency.

4. Safeguards & Digital Data Security

We implement physical, administrative, and technical measures designed to protect your personal information against loss, theft, unauthorized access, copying, modification, or disclosure:

- Encryption: Website transmissions and online donation interactions utilize standard Secure Sockets Layer / Transport Layer Security (SSL/TLS) encryption protocols.
- Access Governance: Access to donor records is restricted on a strict need-to-know basis to authorized staff and board members requiring access to perform designated operational duties.
- Payment Security: All online card processing adheres strictly to Payment Card Industry Data Security Standards (PCI-DSS).

5. International Data Transfers

Because online donations may originate globally or utilize secure cloud architecture, your personal information may be stored or processed on server infrastructure located in Canada, the United States, or other international jurisdictions. When data is transferred across jurisdictions, we ensure appropriate contractual and technical safeguards remain in place consistent with PIPEDA and GDPR standards for cross-border data protection.

6. Data Retention & Your Individual Rights

- Retention Period: We retain donor records for the statutory period mandated by Canadian federal tax laws and provincial regulations—specifically, a minimum of six years following the end of the relevant taxation year for official donation tax receipts and financial audit documentation.
- Your Privacy Rights: Subject to applicable legal and statutory requirements, you maintain the following rights regarding your personal information:
    - Access & Rectification: The right to request access to or correction of your personal data held in our systems.

- Withdrawal of Consent: The right to opt out of receiving non-transactional marketing or fundraising communications at any time via the "Unsubscribe" link in our emails or by contacting us directly.
- Erasure & Anonymization: The right to request the deletion or anonymization of non-statutory personal data where retention is no longer legally required.
- Regulatory Complaint: The right to lodge a privacy query or concern with the Office of the Privacy Commissioner of Canada (OPC) or the relevant regional supervisory authority.

7. Contact Us & Privacy Accountability

If you have questions about this Privacy Policy, wish to access or update your personal information, or wish to exercise your privacy choices, please contact our designated Administrative Officer:

Administrative Officer

admin@tagufoundation.com

Tagu Foundation